

# **FSA Web Site Law Enforcement Only Section Writer's Guidelines**

*Published by the Florida Sheriffs Association*

**Reading audience:** The law enforcement only section on the Florida Sheriffs Association Web site is intended individuals who work for law enforcement and corrections agencies, predominantly Florida-based.

**Manuscript guidelines:** We are looking for stories on topics of interest to law enforcement and corrections practitioners, including training, innovative policing techniques, new technological developments or operational procedures related to the law enforcement and corrections field. By necessity, the association has the sole discretion on whether or not a submission is published. The decision not to use a particular submission is in no way a reflection on the writer or the organization that he or she represents.

**Specifications:** Articles must be in a clear and concise style, suitable for newsletter or online magazine, with a minimum of footnotes (none for printed editions). They should be written in the third person, although first person treatments may be published at the editor's discretion.

The most important guideline for consideration is that the articles have *statewide* relevance. Ideally articles will not exceed 700 words, although we can accommodate more in the online edition.

**Submission:** Please supply an electronic file of the story or item via e-mail or mailed disc/CD. Use the addresses below. Be sure to include the writer's name, title, phone number and e-mail or other contact information. If the article is published, the editor reserves the right to edit or exclude as needed for space, style and clarification purposes.

**Photos:** Photos will help illustrate your story/article. Please include photos, when possible. If submitting for print editions, as well, please supply either high resolution (300 dpi or better) electronic photos via e-mail or mailed on CD. Color is fine and glossy prints are preferred. Be sure to supply complete caption information and photo credit, if required.

**Advertising Specifications:** The Florida Sheriffs Association accepts advertising on a limited basis in the printed All Points Bulletin newsletter. Please request a copy of our Advertising Specifications by corresponding with the editor at the address below.

**Other Information:** The writer is welcome to maintain copyright to their submission. There is no monetary payment for published articles. By-line credits are given, if submitted with article. FSA cannot be responsible for lost or damaged submissions.

**Send items for FSA's Web Site Law Enforcement Only Section  
and the printed APB newsletter to the attention of:**

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