

# Gaylord Palms™ Resort & Convention Center Registration Form

## Florida Sheriffs Association Administrative Management and Jail Conference

April 4 – 9, 2010

Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_

Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: (Day) \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of Arrival: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Check-in: 3:00 pm Checkout: 11:00 am

Date of Departure: \_\_\_\_\_ Departure Time: \_\_\_\_\_ Note: There is a \$50 Early Departure Fee.

Gaylord Palms™ Resort's traditional accommodations include either two queen beds or one king bed. Emerald Bay rooms can also offer a balcony and/or view overlooking the indoor atrium for an additional \$40 per night. Rates are quoted for single or double occupancy. Children 12 and under sharing a room with an adult are free. The rate for additional persons is \$20 per person (maximum 4). Tax is currently 13%, plus a 1% Osceola County Assessment fee will also be charged on all rooms related transactions. This assessment is taxable. Subject to change.

Group Rate: \_\_\_ \$119 Single/Double – Run of House \_\_\_ \$159 Single/Double – Emerald Bay

Included in your room rate: Wireless internet access in guest rooms, daily newspaper, two (2) bottles of Dasani© water, use of Fitness Center, in-room high-speed Internet access, complimentary local and toll-free calls (up to 20 minutes), and scheduled shuttle service to Walt Disney World theme parks.

# of People Per Room: \_\_\_\_\_  Please split the room rate between all parties in the room.

Number of Rooms: \_\_\_\_\_

Room Requests: (check box for all that apply) All room requests will be fulfilled based on availability.

2 Queen Beds  1 King Bed  Wheelchair Accessible  Rollaway Bed (\$30 per night applies)

**Deadline for guaranteed room availability: March 15, 2010**

All reservations will be confirmed on a space available basis.

**Guarantee Policy:** Reservations require a deposit equivalent to the first night's room and tax (currently 13%).

Gaylord Palms™ Resort & Convention Center accepts deposits made by check, VISA®, MasterCard, American Express®, Diners Club, JCB, and Discover®.

Credit Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Credit Card Type:  VISA  MasterCard  American Express  Diners Club  JCB  Discover

Amount authorized to charge to credit card: \$ \_\_\_\_\_

Name as it appears on credit card: \_\_\_\_\_

Signature of cardholder: \_\_\_\_\_

**Cancellation Policy:** Cancellations must be received 72 hours prior to arrival date to receive full refund of your room reservation deposit. Upon receipt of your Registration Form, your confirmation number will be e-mailed to you.

Please fax Registration Form to: **407-586-2259.**

For airport transportation information, please call **407-586-0000.**

Please check our Web site at **www.gaylordhotels.com** for additional information and downloadable brochures.

For additional information, please call **407-586-2000.**