



PROTECTING, LEADING & UNITING SINCE 1893

FLORIDA SHERIFFS ASSOCIATION

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INVITATION TO BID ADVERTISEMENT: FSA24-PWR3.0: Electric Vehicle (EV) Charging, Power Stations, Equipment & Software

The Florida Sheriffs Association invites interested vendors, including manufacturer representatives, to submit responses in accordance with these solicitation documents. The Florida Sheriffs Association will serve as the Contract Administrator in the solicitation process and the administration of the resulting contract. The purpose of this bid is to establish a twenty-four (24) month contract, beginning July 1, 2024, and ending June 30, 2026, with manufacturers and manufacturer's authorized representatives for the purchase of Electric Vehicle (EV) Charging, Power Stations, Equipment & Software.

The Florida Sheriffs Association invites interested bidders to submit bids. Refer to the Bid Calendar for major bid tasks, activities, and dates. **All prospective bidders are required to attend the Pre-Bid Meeting on April 3, 2024, for FSA24-PWR3.0: Electric Vehicle (EV) Charging, Power Stations, Equipment & Software.**

This contract shall be awarded to the lowest responsive bidder by brand, manufacturer, and specification.

Bidder warrants by virtue of bidding it is submitting a firm bid and the prices quoted in their bid response will be good for an evaluation period of sixty (60) calendar days from the date of bid opening unless otherwise agreed to by the FSA.

All bidders must submit a complete bid package online via the VendorLink bid system by May 20, 2024, containing the following signed documents and supporting materials.

Qualification Packet (forms and materials required for bid qualification) include:

- Bidder Qualification Form
- Contract Signature Form
- FSA Drug-Free Workplace Form
- Insurance Checklist & Valid Certificate of Insurance
- Opt-in for federal compliance
- Certification Regarding Debarment and Suspension
- Certification Regarding Lobbying
- Completion of a digital attestation confirming compliance with E-Verify requirements pursuant to Section 448.095, Florida Statutes.
- W-9 Form

Bid Package

- Prices for each item bid on
- Build sheets for each item bid on merged into a pdf document, per item
- Option pricing for each item merged into a single pdf document, per item (if bidder is offering options)

Failure to submit the above items will result in disqualification for the contract. Bidders are hereby advised that the Florida Sheriffs Association reserves the right to reject any and all bids, or separate portions thereof, and to waive any irregularity, technicality or omission if the FSA determines that doing so will serve in the FSA's best interest. The FSA may also reject any bid not submitted in the manner specified by the solicitation documents.

FSA24-PWR3.0 Bid Calendar	Date
Bid Announcement	2/1/2024
Voluntary Interested Bidder Workshop FSA24-PWR3.0	2/22/2024
New Items & Specifications Submissions Due	2/29/2024
Mandatory Pre-Bid FSA24-PWR3.0	4/3/2024
Requests for Clarifications Due to FSA	4/10/2024
FSA Response to Requests for Clarifications	4/17/2024
Bid System Opens	4/22/2024
Cone of Silence	4/22/2024
Bid Submissions Due	5/20/2024
Bid Tabulations Posted	5/22/2024
Public Bid Opening	5/22/2024
Bid Evaluations	5/28/2024 – 5/31/2024
Intent To Award	6/4/2024
Final Award Announcement	7/1/2024